



Human Resources Department

SAN LUIS OBISPO COUNTY

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Director

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TO: ALL COUNTY EMPLOYEES

FROM: RISK MANAGEMENT, BENEFITS COORDINATOR

SUBJECT: VISION CARE BENEFITS

Vision care benefits for eligible employees and their dependents are available through Vision Service Plan (VSP). **Enrollment in the VSP plan is mandatory for all eligible employees.** The following monthly rates are effective January 1, 2010:

<u>ENROLLED</u>	<u>MO. RATES</u>
Employee only	\$ 9.35
Employee + 1 Dependent	14.25
Employee + 2 or More Dependents	23.05

To enroll in the VSP plan complete the attached enrollment form and submit it to your payroll coordinator. Enrolled dependents can be deleted from your coverage only during the annual Open Enrollment period, or when they no longer meet the eligibility requirements.

Dependent Eligibility

Eligible dependents include husband or wife, domestic partner, and unmarried dependent children until their 23rd birthday provided: a) such children are dependent upon you for support and maintenance and for whom you are entitled to an exemption for income tax purposes, or b) such children are incapable of supporting themselves as a result of a mental or physical disability.

To obtain your vision care benefits follow the steps below.

- 1. Consult your VSP brochure enclosed in your benefits packet, for a description of your vision plan coverage.**
- 2. The next step is to call a VSP participating provider for an appointment and identify yourself as a VSP member.** *If you need assistance in locating a VSP participating doctor, you may call VSP at (800) VSP-7195 (877-7195) or visit their Web site at www.vsp.com.* You are not required to complete any up-front paperwork or obtain a benefit form. That's it!
- 3. After you have scheduled your appointment, the VSP participating doctor will contact VSP to verify your eligibility and plan coverage.** The doctor will also obtain authorization for services and materials. If you're not eligible for benefits at that time, the doctor will communicate that information to you.